

## **Shaftsbury Select Board**

Cole Hall and remotely via the Zoom platform

June 6, 2022

### 1. Call to Order

Chairman Art Whitman called the meeting to order at 6:30 p.m. Also present were select persons Mike Cichanowski, Martha Cornwell, Tony Krulikowski, and Joe Barber. Town administrator David Kiernan was also present.

### 2. Conflict of Interest Statement

No one reported a conflict of interest with any item on the agenda.

### 3. Minutes

Mr. Cichanowski moved to approve the May 2 2022 minutes. Ms. Cornwell seconded the motion, which passed 3-0-2, with Mr. Krulikowski and Mr. Barber abstaining. Mr. Krulikowski moved to approve the May 16 2022 minutes. Mr. Barber seconded the motion, which passed 5-0-0.

### 4. Warrants

Check warrant #36, \$28,978.74. Mr. Cichanowski moved to approve the motion. Mr. Barber seconded the motion, which passed 5-0-0.

Mr. Whitman reported that, in the last two years, the Town Clerk has secured grants to cover her required certification training with the New England Municipal Resource Center, but that this year she has asked the Town to contribute \$850. Mr. Kiernan said he would submit the warrant as soon as possible but requested approval meanwhile. Mr. Cichanowski moved to approve the payment. Ms. Cornwell seconded the motion, which passed 5-0-0.

### 5. Announcements

There were none.

### 6. Public Comments

There were none.

### 7. Treasurers report

Melanie Dexter submitted her report. She said the Town is looking very good for the end of the fiscal year (on June 30). The cash balance on hand is \$266,864.05, enough to carry the Town comfortably through the next few months. Water collections came in briskly last month (they were due June 1). She said two more people were approved for State assistance with Covid-related utility debts. That program continues.

Ms. Dexter said she'd been in conversations with the VLCT auditors. One thing they recommend is that a "positive pay" program be put in place. (It protects against checking fraud. Banks encourage it as it reduces their risk.) She said she intends to implement it. She will be submitting a report on internal controls at the end of the fiscal year, probably at the next meeting.

### 8. DPW report

Mr. Kiernan said Trumbull Hill above Holy Smoke and Ehrich Rd. will be ditched, seeded and mulched. Several roads will be graded. On West Mountain Road near the Hall residence a spot will be widened near a steep slope. A culvert will be replaced at the end of Shaftsbury Hollow Rd. All the mower

parts have not yet been delivered. If they don't arrive in a timely fashion, the crew will devise a solution. Some grants are being worked on.

#### 9. Memorial Day Parade Planning

Mr. Victor Harwood was congratulated on his organization of the parade. Mr. Whitman said that in future, the Town would place itself at his disposal to help organize the event, that he shouldn't have to organize it himself. Mr. Harwood said he would appreciate reimbursement for some costs. Mr. Whitman said there is money in the budget.

#### 10. Travel on Trails Ordinance – Closing LT2 to motor vehicles

Mr. Whitman noted that the Select Board had already voted to start the process. Mr. Kiernan said that when the Board passes an ordinance, the action can be petitioned against within 44 days. At that time, a special town meeting must be held within 60 days. After talking to the Attorney General's office, Mr. Kiernan advised that the ordinance be passed at such a time as to have the special meeting, if required, fall upon the mid-term election. He therefore recommended that the vote on LT2 be postponed to a later date. The ordinance must be discussed at two Select Board meetings.

Mr. Kiernan noted that the LT2 would be closed over a length of about 1700 feet, beginning on the south end of the trail at the northernmost driveway accessed from the trail.

#### 11. Shaftsbury Wastewater Feasibility Study – Vendor Selection Committee appointments

Vermont has made available funds to examine wastewater system feasibility. Mr. Kiernan asked for volunteers to serve on a bidder selection committee. Mr. Cichanowski and Ms. Cornwell volunteered. Mr. Kiernan said at least two engineering firms will submit bids.

#### 12. ARPA Funds – Cole Hall Architectural RFP

Mr. Whitman asked that the Select Board approve using a small amount of ARPA funds to flesh out a 2009 proposal to enlarge Cole Hall and add an elevator and expand office and storage space (including at some point an expanded vault). Mr. Kiernan described the proposed changes in detail. He thought the cost of the architect's review might rise to \$20,000. With plans in hand, grants and other funds, including ARPA funds, would be sought.

Mr. Cichanowski moved to issue an RFP for revisions to a 2009 architectural review of Cole Hall. Mr. Krulikowski seconded the motion, which passed 5-0-0.

#### 13. Revised Speed Limit Ordinance Review Update

Mr. Kiernan shared a view of a map of existing speed limits and discussed where they might be changed. Many now 35 mph would be reduced to 25 mph. Those listed at 30 mph would become 35 mph or 25 mph. Mr. Kiernan will produce a list of proposed 35 mph limits road by road. All the rest will be 25 mph. The list will be part of the ordinance. Approval of the ordinance will be timed so as to allow for the scheduling of any required public meeting for the midterm election.

#### 14. Other Business

Ms. Cornwell submitted a resolution from the Town thanking Dr. David King for his services to the Town for thirty six years and recognizing his achievements and contributions. Mr. Cichanowski moved to adopt the resolution. Mr. Barber seconded the motion, which passed 5-0-0. All board members will sign the resolution at the next meeting.

Mr. Krulikowski reported that the ARPA committee has begun to meet. It is talking about reaching out to people with a postcard and an on-line survey.

15. Executive Session-Personnel

Mr. Cichanowski moved to enter executive session at 7:29 p.m. Mr. Barber seconded the motion, which passed 5-0-0.

16. Review of Action Items

17. Adjournment