

**Town of Shaftsbury
Selectboard Minutes
March, 17th 2014**

Members Present: Tim Scoggins, Mitchell Race, Arthur Whitman, Tony Krulikowski
Members absent Ken Harrington
Others Present: Margy Becker, Town Administrator

Organizational Meeting

1. Election of Temporary Chairperson

Motion to elect Tony Krulikowski for the position of temporary chairperson for the Selectboard. Moved by Mitchell Race/Arthur Whitman 2nd. Motion carried 4-0-0.

2. Call to Order

The meeting was called to order at 6:36 P.M.

3. Election of Officers (Chair/Vice Chair)

Motion to nominate Tim Scoggins as Chair. Moved by Mitchell Race/Art Whitman 2nd. Motion carried 4-0-0.

Motion to nominate Mitchell Race as Vice Chair. Moved by Tim Scoggins/Art Whitman 2nd. Motion carried 4-0-0.

4. Adoption of Selectboard Rules and Procedures:

Motion to re-adopt the 2013 Selectboard Policies and Procedures. Moved by Mitchell Race/ Art Whitman 2nd. Motion carried unanimous 4-0-0.

The Selectboard recognized that the Shaftsbury Country Store was in the process of closing and noted that the Selectboard Minutes would no longer be served at the location.

5. Selectboard Goals Discussion

There was a suggestion by Art Whitman that Selectboard members to email Margy Becker suggestions for goals to be achieved by the current Selectboard. Board members agreed.

6. Liaison duties

The Selectboard discussed the function of Selectboard "liaisons". Liaison duties were then assigned to each member. Tim Scoggins stated he agreed to take over the chair

duties for previously held by prior Chair Karen Mellinger. He also suggested he keep the duties as liaison for the Shaftsbury School Board. Margy Becker noted that the Chair is Art Whitman volunteered to become liaison for Animal Control and the Water Department.

Tony Krulikowski volunteered to be the liaison for town policies and procedures in addition to the Planning Commission, DRB, and Regional Planning Commission.

Margy Becker will circulate the final chart detailing the updated assignments prior to the next meeting.

7. Approval of Annual Notice of Meetings

The Selectboard discussed meeting dates and times that would work for the members.

Motion to approve the annual notice of meeting for the Town of Shaftsbury for 2014. Moved by Mitchell Race/Tony Krulikowski 2nd. Motion carried unanimously 4-0-0.

8. Selectboard Training Opportunity

The Selectboard was notified of a training session for new or existing Selectboard members on April 12th at the Holiday Inn Rutland from 9A.M. to 3P.M. Members agreed to carpool, if possible.

9. Announcements

Mitchell Race announced that on April 13th the Shaftsbury Historical Society will conduct its 1st annual "Ordinary Hero Day". The Society will induct its first Town resident as its 1st official "ordinary hero".

Tim Scoggins described the means he will use to conduct Selectboard meetings with greater efficiency. He suggested that all discussions will be in the context of a motion.

10. Public Comments

None Recorded.

11. Conflict of Interest

None Recorded.

12. Approval of Minutes

Motion to approve Selectboard Minutes for February 18th, 2014. Moved by Mitchell Race/ Tony Krulikowski 2nd. Motion carried 3-0-1. Art Whitman abstained. Ken Harrington was absent.

Tim Scoggins pointed out in #11 of the Minutes for February 18th, 2014 a vote involving Ken Harrington, and he clarified his position on the matter.

Motion to approve Selectboard Minutes for February 24th, 2014. Moved by Mitchell Race/Tony Krulikowski 2nd. Motion carried 3-0-1. Art Whitman abstained. Ken Harrington was absent.

Tim Scoggins noted on Page 3 of the Minutes for February 24th, 2014 that Ken Harrington voted “no” on the issue and he requested expansion on the statement given in the Minutes.

Motion to approve Selectboard Minutes for March 3rd, 2014. Moved by Mitchell Race/Tony Krulikowski 2nd. Motion carried 3-0-1. Art Whitman abstained. Ken Harrington was absent.

13. Warrants

Motion to approve Selectboard Warrant PR19 in the amount of \$131.39. Moved by Mitchell Race/ Tony Krulikowski 2nd. Motion carried unanimously 4-0-0. Ken Harrington was absent.

Motion to approve Payroll Retirement Warrant PR18 in the amount of \$109.11. Moved by Tony Krulikowski/Mitchell Race 2nd. Motion carried unanimously 4-0-0.

Motion to approve Town of Shaftsbury Selectboard Payroll Warrant #18 in the amount of \$18,848.15. Moved by Tony Krulikowski/Mitchell Race 2nd. Motion carried unanimously 4-0-0.

Motion to approve Town of Shaftsbury Selectboard Check Warrant #27 in the amount of \$11,522.26. Moved by Mitchell Race/Tony Krulikowski 2nd. Motion carried unanimously 4-0-0.

14. Town Meeting 2014 follow-up

The Selectboard discussed the Town Clerk memo notifying the shortage of votes regarding a grand juror for the town.

The Selectboard discussed the two articles which were voted down involving BROCC and the Park McCullough House.

Tim Scoggins elaborated on information received by a questionnaire which was circulated at Town Meeting. The questionnaire asked several questions aimed at trying to

clarify why the bond vote was voted down in addition to clarifying public opinion as to the preferred garage location. He noted the majority of these responding indicated they felt that a new garage is needed, yet some have suggested the project is too large in scope.

15. Annual Town Officer Appointments

There was a suggestion to accept each appointment for Animal Control, Emergency Management Director, and Energy Coordinator as one motion.

Motion to approve Traci Mulligan as Animal Control Officer, Gerald Mattison as Emergency Management Director, and Ben Hulett as Energy Coordinator. Moved by Mitchell Race/ Arthur Whitman 2nd. Motion carried unanimously 4-0-0.

16. 2014 Liquor License Renewal – Thyme Tables

Motion to renew the liquor license for Thyme Tables Catering. Moved by Mitchell Race/ Tony Krulikowski 2nd. Motion carried unanimous 4-0-0.

17. Approval of VTrans Annual Highway Financial Plan

Margy Becker notified the Selectboard that the capital improvement projects to be mentioned in the Financial Plan are still being researched. Culvert and paving projects were discussed. Related grant applications will be reviewed and approved at the next meeting.

Motion to approve the VTrans Annual Highway Financial Plan for the year 2014. Moved by Mitchell Race/ Tony Krulikowski 2nd. Motion carried unanimous 4-0-0.

18. Pownal Request for Amendment to Solid Waste Implementation Plan

The Selectboard discussed details regarding the request by the Town of Pownal for an amendment to the SWIP to allow for a new commercial recycling facility. The Selectboard elaborated on points brought up by the BCRC regarding the SWIP amendment. Final action on the SWIP amendment was postponed until the next meeting, pending final instructions from the BCRC.

19. Administrator's Report

Margy Becker announced she and Bill Fisk will present budget reports and cash flow projections for discussion on April 7th.

She stated that the Road Foreman's appearance at Selectboard meetings in addition to regular weekly meetings with Terry Stacy and the Selectboard liaison will be reinstated now that the construction season is drawing closer. Margy Becker mentioned some upcoming construction projects.

Margy Becker noted the current issues with the Transfer Station and that she is currently preparing for the Spring Household Hazardous Waste collection day.

20. Other Business

Tim Scoggins suggested to the Selectboard an upcoming workshop involving IT security with regards to privacy and protection of Selectboard member information.

21. Review of Action Items

Action items reviewed included the liaison duties which were assigned earlier in the meeting. The action to discuss the goals of the Selectboard was also re-addressed.

22. Adjournment

The Chair adjourned the meeting at 8:15PM.

Prepared By:

Margy Becker/Shawn M. Sterling