

SHAFTSBURY SELECTBOARD
SPECIAL MEETING
OCTOBER 31, 2011
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Carl Korman. Town Officials: Margy Becker, Town Administrator; Terry Stacy, Road Foreman; Joe Vadakin, Fire Chief; Mike Taylor, Assistant Fire Chief. **Guest:** Jim Secor, MSK engineer. Lon McClintock arrived at 6:45p.m.

1. Call to Order

Vice Chair Karen Mellinger called the meeting to order at 6:35pm.

2. Announcements

No announcements made.

3. Public Comments

No comments made.

4. Conflict of Interest Statement

Vice Chair Karen Mellinger inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict noted for the record.

5. Fire Station-Status of Insurance Claim, Repairs

Margy Becker stated that there has been no letter of determination received from the insurance company, but it will be coming. A check for \$10,000 for interior damage and demolition has been received.

Jim Secor stated the reason for only \$10,000 was due to prior deterioration of the roof. The inspector found rotten material in the attic and corroded flashing. They also noted that galvanized nails were used on the flashing. The roof is still under warranty, but defective. The manufacturer of the roof, J.B. Stevens, has filed for bankruptcy. The insurance company stated that maintenance on the roof should have been kept up.

The Board discussed the reason for denial of coverage. If it could be proven that the damage was caused by wind and rain and that it did not leak before, the insurance company may agree to more coverage of the damages.

Margy Becker stated that FEMA would cover the deductible and may also cover damage.

The check from the insurance company will be deposited, but will let them know that it is not accepted as full coverage amount.

If the Town needs to appeal the decision FEMA will review the case.

Jim Secor will get information on the wind speed the day of storm Irene. Jim will also call local roofing companies to inquire about other roof damages caused by the storm.

Fire Chief, Joe Vadakin has all the information on the roof and its warranty, which he will hand over to Craig Bruder. Craig Bruder will try to find the insurance company that insured J.B. Stevens. This may be another source for recovery of damage expenses. Another possible avenue would be the galvanized nails used by Vermont Roofing. The Board Members agreed that the repairs to the roof need to be done soon. They discussed asking for donations from local businesses and asking for volunteers. Bid requests have been mailed out for a new roof and for weatherization. The estimated cost is \$45,000. A special meeting will be held on November 2, 2011 to open bids. The time will be determined via email.

6. Highway Department-6th Crew Member

Road Foreman, Terry Stacy, and the Board Members discussed the hiring of a sixth crew member. The discussion included whether the new hire would be full time, part time, or seasonal and what starting wages would be. The Board and Terry Stacy agreed on full time with a six month probation period. Wages would start at \$12.50 per hour. The Road Foreman would be responsible for keeping a record of performance during the probation period and a decision to hire permanently would be decided from this.

Karen Mellinger made the motion to amend the personnel policy to a six month probation period for new hires. Craig Bruder seconded. Motion carried unanimously.

Terry Stacy reported that Airport Road paving will be set to go in 2-3 days. Peckham has donated equipment time and some materials for the Airport Road project. Paron Road will be done by the end of fall.

7. Other Business

No other business

8. Approval of Warrants

PAYROLL WARRANT PR#17 IN THE AMOUNT OF \$7,571.54.

Karen Mellinger made the motion to approve payroll warrant PR#17 in the amount of \$7,571.54. Carl Korman seconded. Motion carried unanimously.

PAYROLL WARRANT PR#16 IN THE AMOUNT OF \$5,882.29.

Bill Pennebaker made the motion to approve payroll warrant PR#16 in the amount of \$5,882.29. Craig Bruder seconded. Motion carried unanimously.

RETIREMENT WARRANT #W14 IN THE AMOUNT OF \$130.37.

Craig Bruder made the motion to approve retirement warrant #W14 in the amount of \$130.37. Karen Mellinger seconded. Motion carried unanimously.

RETIREMENT WARRANT #W16R IN THE AMOUNT OF \$134.42.

Craig Bruder made the motion to approve retirement warrant #W16R in the amount of \$134.42. Karen Mellinger seconded. Motion carried unanimously.

CHECK WARRANT #W15 IN THE AMOUNT OF \$23,474.81.

Bill Pennebaker made the motion to approve check warrant #W15 in the amount of \$23,474.81. Craig Bruder seconded. Motion carried unanimously.

9. Adjournment

Carl Korman made the motion to adjourn at 8:10pm. Craig Bruder seconded. Motion carried unanimously.

Submitted by
Carol MacLean