

SHAFTSBURY SELECTBOARD  
SPECIAL MEETING  
July 12, 2010  
MINUTES

ATTENDING: **Board Members present:** Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Cinda Morse; Town Officials: Margy Becker, Town Administrator; Henrietta Billow, Treasurer. Guest: Larry Johnson, Joe Vadakin, Fire Chief; Peter Olney, Tom Dailey, Esq; Beth Boepple, Esq.; Andrea and Bill Hogan. Dave McKeeghan.

**1. Call to Order**

Chairman McClintock called the meeting to order at 7:00pm.

**2. Announcements**

Chair Lon McClintock announced that the Board Members went on a field trip as a follow-up to the Old Cross Road issue. The purpose of the trip was to look at the access to the Rhode Island Cemetery which has historical value.

Chair McClintock has been receiving phone calls about the reappraisals. Property owners are concerned about higher taxes with the grand list increase. Chair McClintock suggested that owners check the fair market value and look at like properties. There is a 4% budget increase and with that the tax rate may come down.

Margy Becker reminded everyone of the landfill hours, which are Tuesday from 7am to noon, Thursday from 1pm to 4pm, and Saturday from 7am to 4pm. Stickers are sold at the landfill and Cole Hall.

**3. Conflict of Interest Statement**

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. No conflict of interest was noted for the record.

**4. Public Comments**

No comments made.

**5. Tax Anticipation Note – Treasurer**

Treasurer Henrietta Billow presented the Board with a \$500,000 tax anticipation note.

**Cinda Morse made the motion to approve the tax note of \$500,000 tax note. Karen Mellinger seconded. The motion carried 5-0.**

## **6. Old Cross Road Discontinuance Hearing – Follow-up**

Chair McClintock asked if any member needed more information on the matter of Old Cross Road. Karen Mellinger stated that she would like to see the Benedict deed pertaining to the Rhode Island cemetery and the rights granting access to Sugar House Road. The Board has a copy of the Benedict deed and a letter that will be taken into record on July 19 at the next meeting. An email to Chair McClintock may be included in the record as well.

## **7. Legislative Study Committee – Fire Call Reimbursements**

Fire Chief Joe Vadakin presented the Board with a list of equipment that is need of replacement. Chief Vadakin introduced a 5 year payment plan to acquire the equipment directly from the company. Chair McClintock asked Chief Vadakin to contact Chittenden Bank to see if they could get a lower interest rate.

## **8. Facilities Planning – Town Garage & Cole Hall Improvements**

Peter Olney announced the Town had received a report from MSK concerning the development of the landfill site being viable for the Town Garage along with the second site. The discussion regarding water quality at the landfill site referenced the KAS groundwater samples which concluded that the well quality would not be affected. The Facilities Committee will ask MSK Engineering to provide gross cost estimates for development of landfill and current garage sites.

Discussion of concerns with Cole Hall improvements which included the addition of a second vault, a second entry, the right of way around the building and how it will look with the elevations. Chair McClintock stated that the architect could work up a plan for a fee of \$4,000. Peter Olney stated that once the issues are resolved that the town should go forward with the changes to Cole Hall.

**Cinda Morse made the motion to retain Keefe & Wesner to address the issues for a fee up to and not to exceed \$4,000. Craig Bruder seconded. Motion carried 5-0.**

## **9. New Personnel Policies – Compensation & Benefits Discussions**

Cinda Morse presented a packet to the Board Members addressing the issues and recommended changes to policies. Overtime has been clarified as time worked in excess of 40 hours/week which does not include having holiday, comp time, vacation or sick time count towards the 40 hours. The committee recommends eliminating comp time. Holiday compensation is based on a regular work day defined as 8 hours. The committee proposes that double time be paid if the crew has to work on Thanksgiving or Christmas. Vacation leave will stay the same with allowing one week of carryover time. Sick leave and personal time are being combined earning one day/month. The committee proposed 12 sick days carry over from year to year. Issues that need further discussing are changing the working foreman from hourly to salary, who authorizes overtime, and adding a dental plan to the benefits.

## **10. Other Business**

Cinda Morse noted that the Town of Glastenbury is redoing its Town Plan and that it might be of interest to Shaftsbury.

**11. Approval of Warrants**

PAYROLL WARRANT PR#53 IN THE AMOUNT OF \$7147.17

**Cinda Morse made the motion to approve payroll warrant PR#53 in the amount of \$7147.17. Karen Mellinger seconded. Motion carried 5-0.**

CHECK WARRANT #W2 IN THE AMOUNT OF \$108,800.51.

**Cinda Morse made the motion to approve check warrant #W2 in the amount of \$108,800.51. Karen Mellinger seconded. Motion carried 5-0.**

CHECK WARRANT #W1 IN THE AMOUNT OF \$39,910.36.

**Craig Bruder made the motion to approve check warrant #W1 in the amount of \$39,910.36. Karen Mellinger seconded. Motion carried 5-0.**

**12. Approval of Minutes**

Tabled until next meeting.

**18. Adjournment**

**Cinda Morse made the motion to adjourn at 9:20pm. Craig Bruder seconded. Motion carried unanimously.**

Submitted by  
Carol MacLean