

**SHAFTSBURY SELECTBOARD
REGULAR MEETING
JUNE 7, 2010
MINUTES**

ATTENDING: Board Members present: Lon McClintock, Karen Mellinger, Bill Pennebaker, Craig Bruder, Cinda Morse; **Town Officials:** Larry Johnson, Lister; Oliver Durand, Fire Warden; Merton Snow, Delinquent Tax Collector; Norman St. Onge; **Guest:** Jim Meskun, Chairman of Veteran's Committee; Ken and Rose Carlson. **Absent:** Margy Becker, Town Administrator.

1. Call to Order

Chairman McClintock called the meeting to order at 7:02PM.

2. Announcements

Karen Mellinger announced that she has been working on the EPA loan and it may have to be shifted to ARRA money. Lon McClintock announced the resignation of Zoning Administrator Tony Zazzaro.

3. Conflict of Interest Statement

Chairman McClintock inquired if any Board member had a conflict of interest with any matter on the agenda. Craig Bruder abstained from voting on the Planning Commission actions, and he recused himself from the Paving Project discussion. Lon McClintock recused from the Municipal Impact Questionnaire – Act 250 discussion.

4. Public Comments

No comments made.

5. Veterans Committee – Hooke Memorial Fund

Jim Meskun spoke on behalf of the Hooke Memorial fund. The Veteran's Committee would like to continue to contribute to causes important to Walter Hooke. The Committee and the Board agreed that continuing to add names to the Veteran's Memorial in Shaftsbury, and maintaining the Memorial, would best honor Mr. Hooke. Jim Meskun will gather more information on the dollar amounts needed. He will contact the Select Board at a later date with the information.

6. Delinquent Tax Collector

Merton Snow informed the Board on progress made in collecting delinquent taxes. Merton Snow asked the Board to approve the hiring of an attorney in order to pursue further tax sales.

Karen Mellinger made the motion to approve the hiring of an attorney to begin the process of tax sales. Bill Pennebaker seconded. Motion passed 5-0.

7. Zoning Administrator – Resignation

Lon McClintock announced that Tony Zazzaro resigned as Zoning Administrator giving a 30 day notice. A job description has been written and an ad will be placed within the thirty days. The Planning Committee and the liaison from the Board have formed a committee to review applications. The Board was in agreement as to the hiring process. **Cinda Morse made the motion to accept Tony Zazzaro' resignation. Karen Mellinger seconded. Motion carried.**

8. Planning Commissioner – Resignation

Cinda Morse made the motion to accept Bhima Nittka's resignation from the Planning Commission effective May 19, 2010. Craig Bruder seconded. Motion carried 5-0.

Cinda Morse made the motion to accept Craig Bruder's resignation from the Planning Commission. Karen Mellinger seconded. Motion carried 4-0-1 with Craig Bruder abstaining.

9. Paving Projects – Budget Status

Craig Bruder recused himself from discussions.

The Board discussed budget issues concerning paving projects needed on Ledgely Drive and Westview Place. There are two calendar years for the Airport Road Project to be completed.

Karen Mellinger made the motion to move forward with the reclamation of Ledgely Drive and Westview Place as proposed by Ron Daniels. Cinda Morse seconded. Motion carried 4-0-1 with Craig Bruder recused.

10. Municipal Impact Questionnaire – Act 250

Lon McClintock recused himself from discussions.

The Board discussed the questionnaire concerning Furnace Road and Act 250.

Cinda Morse made the motion to authorize Margy Becker to complete the form indicating that there would be no adverse impact on the Town. Craig Bruder seconded. Motion carried 4-0 in favor.

11. Brush Fire Reimbursement Request

Cinda Morse made the motion to approve the brush fire reimbursement request to the State of Vermont in the amount of \$1505.02. Craig Bruder seconded. Motion carried 5-0.

12. Facilities Planning

Tabled until next meeting.

13. Town Administrator Reports

Tabled until next meeting.

14. Approval of Warrants

RETIREMENT WARRANT # W42R IN THE AMOUNT OF \$76.71

Cinda Morse made the motion to approve warrant #W42R in the amount of \$76.71. Karen Mellinger seconded. The motion carried unanimously.

TRANSFER WARRANT IN THE AMOUNT OF \$52,100.87

Cinda Morse made the motion to approve transfer warrant in the amount of \$52,100.87. Bill Pennebaker seconded. The motion carried unanimously.

PAYROLL WARRANT # PR47 IN THE AMOUNT OF \$6,094.59

Cinda Morse made the motion to approve warrant #PR47 in the amount of \$6,094.59. Karen Mellinger seconded. The motion carried unanimously.

PAYROLL WARRANT # PR48 IN THE AMOUNT OF \$10,281.33

Craig Bruder made the motion to approve warrant #PR48 in the amount of \$10,281.33. Karen Mellinger seconded. The motion carried unanimously.

CHECK WARRANT #W43 IN THE AMOUNT OF \$4,742.82

Cinda Morse made the motion to approve warrant #W43 in the amount of \$4,742.82. Craig Bruder seconded. The motion carried unanimously.

CHECK WARRANT # W44 IN THE AMOUNT OF \$16,514.51

Cinda Morse made the motion to approve warrant #W44 in the amount of \$16,514.51. Karen Mellinger seconded. The motion carried unanimously.

15. Approval of Minutes

Craig Bruder made the motion to approve the minutes for May 3, 2010. Karen Mellinger seconded. Motion was carried.

Cinda Morse made the motion to approve the minutes for May 17, 2010. Bill Pennebaker seconded. Correct spelling of regional in item #8 and spelling of personnel in item #10. Motion carried 3-0-2 with Karen Mellinger and Craig Bruder abstaining.

16. Personnel Policies – Status

Cinda Morse informed the Board that the committee has made great progress; there are two sections left on draft policy. She will update at the next meeting. If needed a special meeting will be called.

17. Road Crew Compensation

Tabled until next meeting.

18. Other Business

Karen Mellinger has investigated the Transportation Enhancement Grant in reference to a Salt Shed and found that it will not qualify for the grant.

Craig Bruder made the motion to enter Executive Session to discuss personnel matters at 8:40PM. Karen Mellinger seconded. Motion carried unanimously.

Executive Session adjourned at 9:15PM.

Submitted by
Carol MacLean