

Shaftsbury Development Review Board  
April 17, 2019

The meeting **came to order** at 6:55 p.m. Present were commissioners Tom Huncharek (chair), Mike Day, and Lon McClintock.

No one reported a **conflict of interest** with any item on the agenda.

Action on the **outstanding minutes** was postponed until Mr. Ponessi could be present.

Mr. Huncharek welcomed Mr. McClintock to the Board.

#### **DRB Rules of Procedure**

The Board agreed to review the document at its leisure, marking it up, sharing comments via email if necessary, and bringing comments to the next meeting.

#### **Election of officers**

Mr. Day moved to appoint Mr. Huncharek to another term as chair. Mr. McClintock seconded the motion, which passed 3-0-0. Mr. Day moved to nominate Mr. Ponessi as vice-chair. Mr. McClintock seconded the motion, which passed 3-0-0.

#### **New meeting time**

Mr. Huncharek moved to change the meeting time to 6 pm. Mr. Day seconded the motion, which passed 3-0-0. Everyone will check with Mr. Ponessi to make sure that is convenient for him before posting changes to the website.

#### **Other business**

Ms. Stiles said there are no outstanding application for the May 1 meeting. By agreement the board cancelled that meeting. The next meeting will be held May 15.

Mr. McClintock moved to **adjourn** at 7:15 pm. The motion passed by acclamation.

Notes by ZA Stiles