

Shaftsbury Development Review Board

Shaftsbury Town Hall

61 Buck Hill Road

April 17, 2013 at 7:00 pm

Members present: Chris Ponessi (Vice Chair), Tom Huncharek, David Mance, Mitchell Race, Jay Palmer (alternate), Michael Bidy (alternate)

Members absent: Megan Donckers (Chair)

Others present: Tyler Yandow (Zoning Administrator), Sandra Mangsen (Recording Clerk), Jeri Schoof

1. Call to order.

Chris Ponessi called the meeting to order at 7:02 p.m. and established that a quorum was in place.

2. Conflict of Interest

Chris Ponessi declared a conflict of interest with Item 5 on the Agenda; David Mance declared a conflict of interest with a matter to be raised under Item 7 (Other Business).

3. Sign in sheets

Sign in sheets were made available.

4. Approval of Minutes of April 3, 2013

Motion. To approve minutes, as corrected, of the meeting of April 3, 2013. Moved by David Mance; seconded by Tom Huncharek. Caried 6-0-1 (Ponessi abstaining).

Chris Ponessi signed the Finding of Fact with respect to application # 12-9334, for Hale Mountain Fish & Game Club .

5. Sketch Plan Review – 2 lot subdivision. Applicant: Tillerman Inc./Thomas and Jane Outwater. Location: Tax map # 18-02-21.2, 555 Lower East Rd. Sketch Plan review per Subdivision Regulations § 5.01 and 5.02.

Chris Ponessi left the table; David Mance took over the chair.

Chris Ponessi distributed copies of the sketch plan and spoke to the application.

Tom Huncharek noted utilities were not shown on the sketch plan as required by Subdivision Regulation § 5.02. Mr. Ponessi responded, noting these will be added to the Sketch Plan.

Chris Ponessi asked that the subdivision be classified as minor. If that decision is made, he will then move on to formal plat submission.

Motion. To classify the proposed subdivision as minor. Moved by Tom Huncharek; seconded by Jay Palmer. Carried 6-0-0.

Tyler Yandow will schedule the Public Hearing for May 15.

Chris Ponessi returned to the table and resumed the chair

6. Public comment.

There was none.

David Mance left the table.

7. Other business.

A) Sketch Plan Review of Boundary Line Adjustment per Subdivision Regulation § 5.01. Applicants: Dick and Allyn Lindsey, and Dale and Megan Snide. Location: Tax map # 15-20-26 and 15-20-27, 164 VT Rt 67. Dale and Megan Snide, Dick Lindsey. Subdivision Permit # 12-9264.

David Mance provide background information relevant to the application. The original application had been withdrawn and is now being resubmitted. Chris Ponessi spoke in support of approving the application.

Motion. To regard this application as a lot line adjustment and to schedule the required public hearing for May 15, 2013. Moved by Mitchell Race; seconded by Tom Huncharek. Carried 6-0-0.

David Mance returned to the table.

B) Tyler Yandow announced a training seminar and invited members to attend.

Cost is \$60 with advance registration; David Mance noted that those Board members wishing to attend may draw on the training budget for support.

C) Tom Huncharek reported that Selectboard has approved a conflict of interest policy, which is to be applied to all town committees. More information will be forthcoming about that policy.

8. Adjournment.

Motion. To adjourn the meeting. Moved by Tom Huncharek; seconded by Jay Palmer. Carried unanimously.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Sandra Mangsen
(Recording Clerk)