

Shaftsbury Development Review Board
Shaftsbury Town Hall
Buck Hill Rd at 7:00 pm
Minutes for the Regular Meeting
3/7/12

Members Present: Phylis Porio (Chair), Gary Burgess (Vice-Chair), Bob Holmes, David Mance, Chris Ponessi

Members Absent: William Jakubowski, Fritz Ludwig

Others Present: Jennifer Viereck (Zoning Administrator), Sandra Mangsen (Recording Clerk), Mary Gronning, Tom Huncharek, Jay T. Palmer, Joanne M. Race, Mitchell R. Race, Mark Russell

1. Call to Order

Chair Phylis Porio called the meeting to order at 7:01 p.m.

2. Conflict of Interest Statement

David Mance declared a conflict of interest with Agenda item 8.

3. Old Business: None

4. New Business: None

5. Curb Cut:

An application for access to Town Right of Way (Curb Cut) by Mark and Lori Russell for 6.4 acre parcel #08 01 08.1 located on the west side of East Road, north of the Buck Hill Road intersection. Zone is RR80/Recreation Zone, per Bylaw sections 4.1 and 6.5, as well as Shaftsbury Ordinance Regulating Access to Town Highways.

Mark Russell attended, and responded to questions from the board. The Board advised him about conditions required for a driveway once he places a residence on the lot.

Motion: To approve the application for a curb cut by Mark and Lori Russell for the parcel on west side of East Road (parcel 08 01 08.1), with the following conditions:

- **width of driveway must be at least twelve feet**
- **turning radius (minimum fifteen feet) must be installed**
- **a paved apron extending twenty feet from the edge of the pavement is required**
- **drainage must be controlled so as not to impact adjacent areas,**

and water must not flow unto the town highway; a culvert may be installed with approval from the Road Foreman

- **saplings must be cut back on south side of entry per Road Foreman, to maintain visibility of 350 feet.**

At such time as use of lot is changed to residential, other standards for a driveway shall be met.

Moved by David Mance, seconded by Bob Holmes. Carried, 5-0-0

6. Other Business: None

7. Minutes: February 15, 2012.

Motion: To approve minutes of Feb 15, 2012, as circulated.

Moved by Chris Ponessi, seconded by Gary Burgess. Carried, 4-0-1

David Mance recused himself from item 8 and left the meeting

8. Decisions to be signed: Permit # 12-9213 'Change in Conditional Use' requested by TAM, Inc. for an increase in processed annual tonnage.

Phylis Porio read and signed the decision.

9. Other business.

Phylis Porio announced an upcoming meeting of possible interest to members of the Board and encouraged their attendance.

Jennifer Viereck asked advice from the Board with respect to pending permit applications.

10. Deliberative Session: None

11. Adjournment

Motion: Gary Burgess moved to adjourn the meeting.

Carried, 4-0-0.

The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Sandra Mangsen (Recording Clerk)