

Minutes of the Town of Shaftsbury

Development Review Board

June 17th, 2009

COLE HALL

SHAFTSBURY, VERMONT

Board Present: David Mance Phylis Porio (Chairperson), Wynn Metcalfe, Rick Mattison, Christopher Ponessi, Gary Burgess (Vice-Chair)

Board Absent: Bill “Jake” Jakubowski, Fritz Ludwig.

Others Present: John Endres, Sephen Kaffan, Tony Zazzaro (zoning administrator), Megan Wick-Albert (recording secretary).

1. **Call to Order**

Meeting was called to order at 7:00.

2. **Reorganization**

Phylis Porio is the Chairperson and Gary Burgess the Vice-Chairperson of the board. **Motion carried 5-0-0.**

3. **Old Business**

A.

Permit # 09 86 85S, Kevin Stratton & Jeanne Mc Dermott Parcel ID 11 01 37 & 38:
Additional Meeting and Final Approval for a two lot subdivision. This property is located on Holy Smoke RD

David recused himself, but this party was not present in order to discuss the matter so he returned to the table.

Wynn Metcalf arrived at 7:05pm at this point in the meeting.

B.

Permit # 09 87 15S, Galusha Parcel ID 07 20 16 5.04 PRELIMINARY PLAT
SUBMISSION REQUIREMENTS: for a two lot subdivision. This property is located at
3871 Route 7A

Changes will be made as discussed with John Endres. The whole property must be present on the map of the subdivision, approved waste water permit, remove 'not abandoned' from wording printed on the map, include the neighbors property across 7A because they were notified and are the next property from the subdivision, include the soil type, and a grading plan for the driveway.

David Mance made motion to continue the discussion at a future meeting. Gary Burgess seconded. Motion carried 5-0-0.

4. New Business

A.

Permit # 09 87 20S, Kaffan Parcel ID 09 87 20S Sketch Plan for a two lot subdivision. This property is located on Lower East and Sawmill RD

Chris recused himself for this matter. The sketch plan for this subdivision was reviewed and the following additions and changes should be made. Site distances to be labeled on the sketch plan, flag where the proposed house for Parcel B would be.

Chairperson Porio asked if there were any public comments. There weren't any.

Gary Burgess motioned to classify

Permit # 09 87 20S as a minor subdivision. Wynn Metcalfe seconded. Motion carried 5-0-0.

B.

Permit # 09 87 08: 5.01 APPLICABILITY Lot line Adjustment Parcel 06 20 18 Fritz
Ludwig and Parcel # 06 20 18.2 David Mance. Both located on West Mt Road

This lot line adjustment is intended to square off the land which was bought from Ludwig by Mance. There were no changes which needed to be made.

Wynn Metcalfe made motion to approve the lot line adjustment. Gary Burgess seconded. Motion

carried 4-0-1

5. Other Business

A. TOWN OF SHAFTSBURY ORDINANCE REGULATING ACCESS TO TOWN HIGHWAYS

Not addressed because Jake Jakubowski was not present and he oversaw this.

B.

REVIEW OF LOT LINE FOR SAGE CITY SYNDICATE AND WILLIAM RICE, PRESENTED BY DAVID MANCE.

This lot line adjustment was discussed by the court and ordered that this adjustment would occur.

Gary Burgess motions that the Development Review Board does not have the jurisdiction to discuss the matter. Rick Mattison seconded. Motion carried 5-0-0

6. Minutes

May 6th, 2009

A quorum from this meeting was not present to approve the minutes.

June 3rd, 2009

A quorum from this meeting was not present to approve the minutes.

7. Decisions to be signed

Permit # 03 01 10:

This permit was approved on May 6th, 2009 and was signed by Chairperson Porio at this meeting.

Right-of-way: This matter will be discussed at another meeting.

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8. Adjournment

Gary Burgess motioned to adjourn the meeting at 8:26PM. David Mance Seconded. Motion carried 5-0-0.

Respectfully submitted,

Megan Wick-Albert